

**MAYOR:**  
Bradley D. Belt

TOWN OF

**MAYOR PRO TEMPORE:**  
Russell A. Berner

**TOWN ADMINISTRATOR:**  
Stephanie Tillerson



**COUNCIL MEMBERS:**  
E. Luke Farrell  
Madeleine Kaye  
Lance Spencer

**TOWN ATTORNEY:**  
Stafford J. McQuillin III

**Kiawah Island CERT Team  
Quarterly Team Meeting**

Municipal Center, Council Chambers Meeting Room  
Wednesday, February 3, 2025, 10:00 am

**AGENDA**

- I. Call to Order:**
- II. Introductions:**
  - A.** New members from Ohio, Ted and Elly Kannen. Part-time residents on Snowy Egret Lane. They have a Golden Retriever (Siena) certified for Search and Rescue.
- III. New Business:**
  - A.** Draft CERT Manual Review/Discussion
    - i.** Need volunteer(s) to receive and collate comments, and to finalize the document.
    - ii.** Discuss CERT's Mission Statement. (section 1, page 2)
    - iii.** Brainstorm - what does TOKI expect CERT to do? (section 1, page 2).
    - iv.** Background check - should it be required for CERT? Other TOKI committees do not require. (section 2, page 3)
    - v.** CPR Training - do we want our members to be certified? (section 2, page 3)
    - vi.** Need an appendix written to provide training guidance - who will volunteer? (section 5, page 7)
      - 1)** Charleston County Emergency Management (CCEM) does not require any specific training. Kiawah CERT sets our own requirements. CCEM suggests the following:
        - a.** Members new to CERT should take all four FEMA online courses (IS-100, IS-200, IS-700b and 317) - these are available from the FEMA website. New members also should attend the 2-day instructional class at CCEM.
        - b.** Members without any retraining within the last 5 years should re-take the above 4 FEMA online courses.
        - c.** Members who were certified more than 10 years ago (i.e. passed the 2-day instructional class) should retake the 2-day instructional class.
        - d.** What do we want to do?
    - vii.** How do we expect to activate CERT? (section 6, page 9)
  - B.** Upcoming CERT training is scheduled for March 14 and 15. Signup link is pending.
  - C.** Do we want to schedule CPR training from Red Cross (or another group)?
- IV. Old Business:**
  - A.** Marathon Feedback. What worked and what needs improvement?
- V. Open Discussion on other topics:**
- VI. Citizens' Comments:**
- VII. Adjournment:**